

## Pension Fund Board 10 October 2018

### Agenda Item

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#### 7 FORWARD PLAN

3 - 8

Report re-published with data from both Excel tabs and improved formatting.



## Pension Fund Board Forward Plan

Updated

20-Sep-18

10 October 2018

<b>Agenda Item</b>	<b>Aylesbury, County Hall</b>	<b>Author</b>	<b>Cyclical Item?</b>
Apologies / Declarations of interest / Minutes		Chairman	Every meeting
Minutes of Pension Fund Committee		Pension Fund Committee Chairman	Every meeting
BCC Pension Fund Employer Newsletter - September 2018		Cheryl Platts	Every meeting
i-Connect/Pensions 'Online' Update		Steve Lugg	Ad hoc
GMP Reconciliation		Julie Edwards	Ad hoc
Administration performance statistics		Sam Price	Every meeting
Procedure for Reporting Breaches of the Law		Claire Lewis-Smith	Ad hoc
Training Opportunities		Claire Lewis-Smith	Annually
Forward Plan		Claire Lewis-Smith	Every meeting
Annual Benefit Statements - Administration Year End Update		Claire Lewis-Smith	Every meeting
Exclusion of Press and Public			
Annual Benefit Statements - Confidential Appendix		Claire Lewis-Smith	Ad-hoc
Confidential Minutes		Chairman	Every meeting
Minutes of Pension Fund Committee		Pension Fund Committee Chairman	Every meeting
Brunel Pension Partnership Update		Julie Edwards	Every meeting
Date of next meeting / AOB		--	

# Pension Fund Board Forward Plan

Updated	20-Sep-18
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March 2019	Agenda Item	Aylesbury, County Hall Author	Cyclical Item?
	Apologies / Declarations of interest / Minutes	Chairman	Every meeting
	Minutes of Pension Fund Committee	Pension Fund Committee Chairman	Every meeting
	BCC Pension Fund Employer Newsletter - December 2018	Cheryl Platts	Every meeting
	Scheme member and employer communications	Cheryl Platts	Annually
	i-Connect/Pensions 'Online' Update	Steve Lugg	Ad hoc
	Annual Review of Buckinghamshire Pension Board	Claire Lewis-Smith	Annually
	Administration performance statistics	Sam Price	Every meeting
	CIPFA Pensions Administration Benchmarking	Sam Price	Annually
	Risk Register	Julie Edwards	Annually
	Forward Plan	Claire Lewis-Smith	Every meeting
	Annual Benefit Statements - Administration Year End Update	Claire Lewis-Smith	Every meeting
	Exclusion of Press and Public		
	Annual Benefit Statements - Confidential Appendix	Claire Lewis-Smith	Ad-hoc
	Confidential Minutes	Chairman	Every meeting
	Minutes of Pension Fund Committee	Pension Fund Committee Chairman	Every meeting
	Brunel Pension Partnership Update	Julie Edwards	Every meeting
	Local Pension Board Insurance	Claire Lewis-Smith	Ad hoc
	Date of next meeting / AOB	--	

## Pension Fund Board Forward Plan

Updated

20-Sep-18

July 2019		Aylesbury, County Hall	
	<b>Agenda Item</b>	<b>Author</b>	<b>Cyclical Item?</b>
	Apologies / Declarations of interest / Minutes	Chairman	Every meeting
	Minutes of Pension Fund Committee	Pension Fund Committee Chairman	Every meeting
	BCC Pension Fund Employer Newsletters - March 2019 and June 2019	Cheryl Platts	Every meeting
	Pension Fund Annual Report 2018/19	Cheryl Platts	Annually
	Review of Buckinghamshire Pension Board Policies	Claire Lewis-Smith	Annually
	Annual Benefit Statements - Administration Year End Update	Claire Lewis-Smith	Every meeting
	Internal Dispute Resolution Procedure	Sam Price	Annually
	Administration performance statistics	Sam Price	Every meeting
	i-Connect/Pensions 'Online' Update	Steve Lugg	Ad hoc
	GMP Reconciliation	Julie Edwards	Ad hoc
	Risk Register	Julie Edwards	Annually
	Forward Plan	Claire Lewis-Smith	Every meeting
	Exclusion of Press and Public		
	Confidential Minutes	Chairman	Every meeting
	Minutes of Pension Fund Committee	Pension Fund Committee Chairman	Every meeting
	Brunel Pension Partnership Update	Julie Edwards	Every meeting
	Date of next meeting / AOB	--	

**Pension Fund Board Forward Plan - proposed 4 meetings**

March 2019	Agenda Item	Aylesbury, County Hall Author	Cyclical Item?
	Apologies / Declarations of interest / Minutes	Chairman	Every meeting
	Minutes of Pension Fund Committee	Pension Fund Committee Chairman	Every meeting
	BCC Pension Fund Employer Newsletter - December 2018	Cheryl Platts	Every meeting
	Scheme member and employer communications	Cheryl Platts	Annually
	Annual Review of Buckinghamshire Pension Board	Claire Lewis-Smith	Annually
	Administration performance statistics	Sam Price	Every meeting
	CIPFA Pensions Administration Benchmarking	Sam Price	Annually
	GMP Reconciliation	Julie Edwards	Ad hoc
	Forward Plan	Claire Lewis-Smith	Every meeting
	Annual Benefit Statements - Administration Year End Update	Claire Lewis-Smith	Ad-hoc
	Exclusion of Press and Public		
	Annual Benefit Statements - Confidential Appendix	Claire Lewis-Smith	Ad-hoc
	Confidential Minutes	Chairman	Every meeting
	Minutes of Pension Fund Committee	Pension Fund Committee Chairman	Every meeting
	Brunel Pension Partnership Update	Julie Edwards	Every meeting
	Local Pension Board Insurance	Claire Lewis-Smith	Ad hoc
	Date of next meeting / AOB	--	

# Pension Fund Board Forward Plan

Updated	20-Sep-18
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June 2019	Agenda Item	Aylesbury, County Hall Author	Cyclical Item?
	Apologies / Declarations of interest / Minutes	Chairman	Every meeting
	Minutes of Pension Fund Committee	Pension Fund Committee Chairman	Every meeting
	BCC Pension Fund Employer Newsletters - March 2019	Cheryl Platts	Every meeting
	Pension Fund Annual Report 2018/19	Cheryl Platts	Annually
	Review of Buckinghamshire Pension Board Policies	Claire Lewis-Smith	Annually
	Internal Dispute Resolution Procedure	Sam Price	Annually
	Administration performance statistics	Sam Price	Every meeting
	i-Connect/Pensions 'Online' Update	Steve Lugg	Ad hoc
	Annual Benefit Statements - Administration Year End Update	Claire Lewis-Smith	Ad-hoc
	Forward Plan	Claire Lewis-Smith	Every meeting
	Exclusion of Press and Public		
	Confidential Minutes	Chairman	Every meeting
	Minutes of Pension Fund Committee	Pension Fund Committee Chairman	Every meeting
	Brunel Pension Partnership Update	Julie Edwards	Every meeting
	Date of next meeting / AOB	--	

October 2019	Agenda Item	Aylesbury, County Hall Author	Cyclical Item?
	Apologies / Declarations of interest / Minutes	Chairman	Every meeting
	Minutes of Pension Fund Committee	Pension Fund Committee Chairman	Every meeting
	BCC Pension Fund Employer Newsletter - June & September 2019	Cheryl Platts	Every meeting
	Administration performance statistics	Sam Price	Every meeting
	Forward Plan	Claire Lewis-Smith	Every meeting
	Annual Benefit Statements - Administration Year End Update	Claire Lewis-Smith	Ad-hoc
	Exclusion of Press and Public		
	Annual Benefit Statements - Confidential Appendix	Claire Lewis-Smith	Ad-hoc
	Confidential Minutes	Chairman	Every meeting
	Minutes of Pension Fund Committee	Pension Fund Committee Chairman	Every meeting
	Brunel Pension Partnership Update	Julie Edwards	Every meeting
	Date of next meeting / AOB	--	

## Pension Fund Board Forward Plan

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December 2019	Agenda Item	Aylesbury, County Hall Author	Cyclical Item?
	Apologies / Declarations of interest / Minutes	Chairman	Every meeting
	Minutes of Pension Fund Committee	Pension Fund Committee Chairman	Every meeting
	Administration performance statistics	Sam Price	Every meeting
	i-Connect/Pensions 'Online' Update	Steve Lugg	Ad hoc
	Risk Register	Julie Edwards	Annually
	Training Opportunities	Claire Lewis-Smith	Annually
	Forward Plan	Claire Lewis-Smith	Every meeting
	Exclusion of Press and Public		
	Confidential Minutes	Chairman	Every meeting
	Minutes of Pension Fund Committee	Pension Fund Committee Chairman	Every meeting
	Brunel Pension Partnership Update	Julie Edwards	Every meeting
	Date of next meeting / AOB	--	